



PO Box 1711
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 OliverArtsCouncil.org

ART LEARNED

ART LOVED

ART LIVED

QUAIL'S NEST ARTS CENTRE FACILITIES RENTAL CONTRACT

This agreement made this on this day:

Month/Day/Year

BETWEEN: **Oliver Community Arts Council** (referred to as licensor) AND

Contact Name:		
Organization/Business: (referred to as Licensee)		
Mailing Address:		
Telephone:	Cell:	Email:

Event/Usage Description:	Date(s) of Event:
Facility space requested: <input type="checkbox"/> Studio <input type="checkbox"/> Kitchen <input type="checkbox"/> AV Equipment (complete AV Rental Form)	

- | | | |
|---|--|---|
| <input type="checkbox"/> \$40-Single Use- 8:00 a.m.-1:00 p.m. | <input type="checkbox"/> \$40-Single Use - 1:00 p.m.– 6 :00 p.m. | <input type="checkbox"/> \$40 -Single Use 6:00 – 11:00 p.m. |
| <input type="checkbox"/> \$70-Full Day (any period of 2 or more of: 8a.m.-1 p.m., 1-6 p.m., 6-11p.m.) | | |
| <input type="checkbox"/> \$50 – for each consecutive day | <input type="checkbox"/> \$100/week (July & August) | |
| <input type="checkbox"/> Miscellaneous Items (see list in Renter Letter) | <input type="checkbox"/> \$10-Kitchen Use | <input type="checkbox"/> Key Pickup /Return |

Rental Date(s) (mm/dd/yy)	Rental Type <i>(anything not explained adequately above)</i>	Unit Rate	Quantity	Cost
TOTAL AMOUNT DUE:				

CAUTION: Payment required with completed rental contract. A booking shall not be considered confirmed unless the Licensee has completed all contractual responsibilities and paid the total rental fee in advance.
Please send completed contract with payment c/o OCAC Treasurer to mailing / email address above.

The signature below of Licensee certifies that they have read this agreement, the Renter Letter included with rental package, and its regulations and conditions for use and agrees to abide by all regulations herein. I am aware of and understand the OCAC dangerous goods policy included in the rental letter.

Signature of licensee representative	Date:
Signature of licensor representative	Date:

Internal Use Only

<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque #	<input type="checkbox"/> e-trans Ref #	<input type="checkbox"/> Square Ref #
Rec'd by :		Date Rec'd:	Acct: 4314