



**OLIVER COMMUNITY  
ARTS COUNCIL**

ART LEARNED ART LOVED ART LIVED

**Music in the Park**  
**THURSDAYS July – August 2024**  
**6:30 p.m. - 8:00 p.m.**

## **BOOTH APPLICATION FORM**

### **General Information for Vendors:**

Music in the Park will be held on the dates above in Oliver Community Park at 6359 Park Drive, at the Oliver Community Stage (Band Shell). Vendors may set up on the perimeter.

Vendors will be able to drive into the park for set up and tear down ONLY (through the gate to the west of the Community Hall). Parking is available in the parking lot near the gate.

A Music in the Park committee member arrives at the band shell at 5:30 p.m., so we suggest set-up begin at or after that time. Earlier set up only with prior approval. Audiences begin arriving around 6:00 p.m. so leave enough time for set-up. Concerts begin at 6:30 and end at 8:00 p.m.

Tear down should be completed by 8:30 p.m. Nothing can remain in the park.

Organizations are welcome to set up information displays, take registrations for classes or membership, promote events and activities, conduct sales of: tickets, art & craft, products, and promotional items. Vendors are responsible for any appropriate licensing (e.g. raffles).

Vendors must provide all their own equipment, including table(s) and chair(s), and staffing. Vendors must provide their own power.

Any food and beverages sold must be in individual prepackaged units. No home preparation or cooking is permitted. For example, no home baking, no jugs of prepared beverages. Suggested packaged goods: bottled water, tetra-pak juices, canned drinks, small bags of chips, whole fruit. All food and beverages must be safe to sell and consume at ambient temperature. For example, no meat or dairy that requires refrigeration.

No liquor may be sold without express permission of the OCAC and unless the appropriate special event license is obtained.

**Vendors must follow any current communicable disease protocols and / or public health orders issued by the regional health authority and provincial government.**

Booths must be well-spaced and not block sight lines or traffic flow. E.g. sides of breezeway, sides of pathway west or north of the audience. Details on placement will follow.

The OCAC reserves the right to limit the number of vendors and / or select vendor bookings.

Preferred Dates *(check all that apply):*

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> THURS July 4   | <input type="checkbox"/> THURS July 11  | <input type="checkbox"/> THURS July 18   | <input type="checkbox"/> THURS July 25   |
| <input type="checkbox"/> THURS August 1 | <input type="checkbox"/> THURS August 8 | <input type="checkbox"/> THURS August 15 | <input type="checkbox"/> THURS August 22 |

## Vendor Information

Primary Contact Name: \_\_\_\_\_

Business or Organization Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Description of Booth and Items to be sold: \_\_\_\_\_

\_\_\_\_\_

Special Requests/Requirements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Vendor Fees & Payment

Food Vendor (non-refundable) = \$ \_\_\_\_\_ (Arts Council members)  
\$ \_\_\_\_\_ (non-members)

Merchandise/Artisan Vendor (non-refundable) = \$ \_\_\_\_\_ (Arts Council members)  
\$ \_\_\_\_\_ (non-members)

Vendor Fee: \$ \_\_\_\_\_ (if none applicable fee from above)

Tables: \$ 5.00 x \_\_\_\_\_ (number of tables) = \$ \_\_\_\_\_

Total Fees = \$ \_\_\_\_\_

**NO PAYMENT REQUIRED IN 2024**  
*Charges should be payable to "Oliver Community Arts Council".*

## INDEMNITY AGREEMENT

(Application must be signed to be eligible)

I/We have read, and agree to comply with the rules and regulations prescribed and agree to save and hold harmless the Oliver Community Arts Council and the Oliver Parks and Recreation Society and their Directors from any action resulting from the loss or damage to person/s or property whatsoever arising out of participation in the Music in the Park.

I/We also agree to include the physical address of Oliver Parks and Recreation (6359 Park Drive, Oliver BC) as "Additional Insured" on our Liability insurance\*.

*\* There is usually no charge levied by your insurer for an Additional Insured clause.*

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this entry form made out to:

Oliver Community Arts Council

Mail: P.O. Box 1711, Oliver BC V0H 1T0

Email: [OliverCAC@gmail.com](mailto:OliverCAC@gmail.com)