Open House Cover Letter:

Your member group or business is are invited to host a booth at Quail's Nest Open House Sunday, May 28 10 a.m. - 3 p.m. Quail's Nest Arts Centre 5840 Airport Street

We will fling open the Quail's Nest Arts Centre for displays, demonstrations, sales, promotion, information booths, arts activities, entertainment and general fun! This is your chance to show off what you do and let Oliver know how exciting our arts and culture community is!

All member groups and businesses are invited to set up a booth FREE of charge with your 2023 membership.

Here are ways to make your booth exciting and attention-getting:

- Have interactive arts projects: colouring pages, simple "make and take" crafts
- Demonstrate your art or craft: spin, show a video, sketching,
- Allow visitors to perform: try on costumes, face painting, try a musical instrument,
- Show works in progress: backstage tour, practice a song, display sheet music, join in script reading, demonstrate unfinished art, display art materials / components
- Sell items: art cards, crafts, accessories, books, tickets
- Prepare giveaways: balloons, pens, coupons, business cards, brochures
- Hold a draw for a gift certificate, event tickets, or product basket
- Raffle off a large item
- Registration for classes and memberships

We are planning some live entertainment on site, a photo booth, sidewalk chalk activities, and a hamburger BBQ. We are budgeting for some great publicity.

Displays can be indoors or outdoors but space inside is limited. Outdoor marquee areas will allow for greater and more flexibility of display space but may require a tent. We will try to accommodate your preferences for space, but willingness to be flexible (e.g. having an optional tent) will maximize the number of participants we can include.

Please complete the entry form by May 7th. Running late with completing the form? <u>Groups and businesses</u> need to at least let us know of your <u>intention</u> to participate BEFORE May 7th. Email us! After May 7th we will be prioritizing entries for <u>individual</u> members or assigning space for other activities.

Need to renew? See the membership form. <u>https://oliverartscouncil.org/membership/</u>